

## SAND HILL RIVER WATERSHED DISTRICT

January 5, 2010 Meeting Minutes

- 1. Attendance:** Chairman Harold Vig called the December 1, 2009 meeting to order at 8:00 AM at the District Office. Other managers present were Bill Brekke, Stuart Christian, Roger Hanson and Gordon Sonsteli. Others in attendance were Brian Opsahl – Brady Martz, Daniel Wilkens-Administrator, April Swenby – Administrative Assistant, and Lawrence Woodbury-Houston Engineering. .
- 2. Approval of the Agenda:** A **Motion** was made by Manager Hanson to approve the agenda as presented, **Seconded** by Manager Christian, **Carried**.
- 3. Minutes:** A **Motion** was made by Manager Hanson to amend the minutes as presented for the regular board meeting conducted on December 1, 2009 with changes as per the recommendations of Houston Engineering, **Seconded** by Manager Brekke, **Carried**. A **Motion** was made by Manager Hanson to approve the minutes of the SHRWD regular board meeting conducted on December 1, 2009, **Seconded** by Manager Sonsteli, **Carried**.
- 4. Treasurer's Report:** A **Motion** was made by Manager Brekke to approve the treasurer's report for December, **Seconded** by Manager Sonsteli, **Carried**.

A **Motion** was made by Manager Hanson to approve and pay bills **Seconded** by Manager Christian, **Carried**. For further reference, copies of the bills approved are attached hereto in the Treasurer's Report.

### 5. Engineer's Report

**Project # 24:** The surveying was completed in December. Woodbury is planning the preliminary hearing in March or April.

**Ring Dikes:** Manager Brekke attended the meeting for Nielsville. Manager Brekke suggested looking at the possibility of coordinating the ring dike project around Nielsville and project # 24 in the area just west of Highway # 75. The two projects might be able to help each other in this area. Woodbury agreed that it is a reasonable proposal and he will review the possibilities. He suggested keeping the re-route separate from project # 24, but possibly adding it on later. Bentz reported to Woodbury that the city of Climax agreed to also proceed. Bentz has submitted the grant applications for the cities of Nielsville and Climax. A **Motion** was made by Manager Christian appointing administrator Wilkens as the signatory for the community flood control projects, **Seconded** by Manager Sonsteli, **Carried**.

### 6. Dan's Monthly Report:

**Project Team:** The project team is on hold until the information requested is available. Woodbury reviewed the instructions from the project team, explaining that Houston Engineering is still reviewing the possibilities on each site, including Garden Slough. Woodbury is planning to have enough information to hold a project team meeting in February.

**RRWMB:** The RRWMB met in Fertile on the 15<sup>th</sup>. Meeting highlights were given to the managers.

**RRBC Commission:** The executive committee along with the technical committee met on Wednesday December 2nd at 1:30 pm. A board meeting was held on Thursday, December 3<sup>rd</sup> at 11:00 am.

**LID:** The Board of Directors for the Union Lake Sarah Improvement District will meet on Wednesday, December 9, 2009 at 7:00 p.m. in the back room of the Ness Cafe in Erskine, MN.

**Project # 20:** In the spring of 2010, the final earth work and seeding will be accomplished at the junction of Polk County # 51 and Minnesota State Highway # 9 on the ditch plug project.

**Drainage Records Modernization Grant:** BWSR has received a signed grant agreement and the work plan and budget. We have received the first installment of the grant money.

**RRBC Annual Conference:** A **Motion** was made by Manager Brekke approving sending the managers who are able to attend the RRBC conference, **Seconded** by Manager Hanson, **Carried**. The River Watch team from the Sand Hill Watershed is planning on a presentation at the RRBC and the IRRB.

**Lidar Applications Workshop:** Wilkens, Manager Hanson and Manager Christian will attend the Lidar applications workshop in Fargo on January 26.

**7. Other Business:**

**Public Relations:** The managers reviewed possible public relations items. No new information was brought before the board.

**2008 Audit Report:** Brian Opsahl from Brady Martz reviewed with the managers the 2008 auditor's report and management letter. A **Motion** was made by Manager Brekke to approve and accept the 2008 auditor's report, **Seconded** by Manager Sonstelie, **Carried**.

**Mileage Rates:** The mileage rates decrease to fifty cents per mile as of January 1, 2010.

**8. Permits:** No new permits were brought before the board.

**9. Adjournment:** The next regular meeting of the SHRWD will be at 8 AM on February 2, 2010. As there was no further business to come before the board, a **Motion** was made by Manager Brekke to adjourn the meeting at 10:06 AM, **Seconded** by Manager Sonstelie, **Carried**.

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Gordon Sonstelie, Secretary

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April Swenby, Administrative Assistant